

Postal address available on request.

PROFESSIONAL SUMMARY

Experienced web developer with strong background in graphic design, multimedia, marketing technical writing, and video production. Demonstrated abilities in industry-standard technologies and software packages. Effective in building customized web solutions from inception to completion with minimal direction and supervision. Known for teamwork, efficiency, attention to detail, and excellent communication skills.

TECHNOLOGY

Software		Technology	
• Dreamweaver	• MS Office	• XHTML/HTML	• jQuery
• Photoshop	• Premiere Pro	• CSS	• XML
• Flash	• InDesign	• JavaScript	• WordPress
• Illustrator	• SoundForge	• PHP	• Drupal
• Fireworks	• After Effects	• MySQL	• Joomla
• Acrobat	• XML Spy	• ASP.NET	• Actionscript
• Visual Studio	• Windows/MAC OS	• AJAX	• SEO

EXPERIENCE

Director of Research / Webmaster – *VGMarket, Hollywood, Florida.* 7/10 - Present

Designed and currently maintain company website, intranet, and several ancillary sites. Create and write reports based on focus group feedback. Perform data analysis and accounting. Grow and maintain client relationships.

- Recognized as the “foundation of the team” by management due to my timeliness, attention to detail, and ability to complete projects on schedule despite tight deadlines and juggling multiple tasks.

Web Designer – *Harland Financial Solutions, Englewood, Colorado.* 6/09 – 7/10

Worked with banking clients and credit unions to design and develop XHTML/CSS websites to meet the needs of their businesses. Trained and guided clients on web standards, search engine optimization, the importance of social media, and how to utilize our proprietary CMS system.

- Received individual praise from our VP of Operations during a company-wide meeting for excellence in design, communication, and customer service.

Web Designer – *OnTargetJobs, Centennial, Colorado.* 11/08 – 5/09

Designed and developed CSS-based website skins to be merged with existing site designs. Created and edited graphics and Flash presentations, and wrote detailed technical documentation of design processes and principals.

- Successfully led design team through a critical deadline while the supervisor was unexpectedly away from the office.

Web Developer / Marketing Specialist – *Display Devices, Inc., Arvada, Colorado.* 2004 - 2008

Designed, developed, and maintained the company web site and printed catalog from the ground up. Created graphics-rich email blasts, newsletters, and multimedia presentations. Wrote and copy-edited technical documentation, and produced and edited video content for the web and CD-based applications.

- Created highly advanced product creation tool for the company web site despite having no prior experience with the technology.
- Saved the company substantial money thanks to my ability to multi-task and learn new technologies quickly, my skills in technical writing, and my knowledge of multiple software packages and programming languages.

Graphical User Interface Developer – *Cendant/Cheap Tickets, Englewood, Colorado.* 2003 - 2004

Created and maintained travel pages for high-traffic promotional events. Coded and debugged XSL, XML, JavaScript and CSS-based web documents, and wrote detailed documentation about business processes.

- Managed to successfully complete a time-critical, four-day promotional project in one day after a hardware failure crippled our operations.
- Saved hours of development time by implementing a Java script to streamline the creation of highly complex and tedious web pages.

Web Developer – *DigitalMed, Boulder, Colorado.* 2001 - 2003

Converted Word scripts to interactive online continuing education courses for the nursing industry. Incorporated JavaScript functionality to activities, created/inserted graphics, and set page layout.

- Increased production efficiency by writing and implementing code snippets for commonly-used functions.
- Reduced workload for graphic designers by creating reusable Macromedia Flash templates.
- Earned reputation as the most efficient web developer by consistently completing projects ahead of schedule.

Freelance Writer – *HappyPuppy.com, New York, New York* 1999 - 2001

Wrote in-depth reviews/previews about computer hardware and entertainment software.

EDUCATION

Bachelor of Science 1996 - 2000

Computer Information Systems, Metropolitan State College of Denver

Colorado Scholars Award for Excellence 1999 - 2000

School of Business, Metropolitan State College of Denver

REFERENCES

References available upon request.